

	➤ Minutes of the DDC Meeting
Date & Time	➤ 02-04-2025 at 10:15 AM
Venue	➤ The Office Conference Hall of the District Commissioner, Golaghat

The meeting was held in presence of Heads of various Development Departments of Golaghat district along with Co. District Commissioner of Dergaon, Circle Officers of Revenue Circle, Golaghat District and chaired by Shri Pulak Mahanta ACS, District Commissioner, Golaghat.

The list of participants is given in Annexure – 1.1.

At the very outset the District Commissioner welcomed the members present in the meeting and asked Smti. Mitalee Lahkar, ACS, Addl. D.C. Before initiating the discussion, the Addl. District Commissioner, Golaghat to give a briefing about the Training Schedule etc. regarding Panchayat Election / 2025 and hope for full cooperation towards successful completion of election process. D.C. also asked the HODs to abide by the Rules and Regulations of Model Code of Conduct of Panchayat Election. He also asked the HODs not to leave Head Quarters without prior approval of the district authority. The Chair also instructed the HODs to notify one Nodal Officer immediately to look after the ensuing Panchayat Election/2025 matter pertaining to their deptt. concerned for. quick and speedy disposal

The Chair referred the Minutes of Conference of the District Commissioners' and Co. District Commissioners' Chaired by Hon'ble C.M., Assam held on 11-03-2025 at Assam Secretariat, Dispur and urged all HODs to take action on the points pertaining to their deptts. Concerned.

The Chair monitored the progress of the Key Performance Indicators (KPIs) of Golaghat District presented by concerned Heads of Development Departments.

After that the meeting discussed sector wise progress elaborately and emphasized on the following Economic Development aspects.

Sl. No.	Sector	Administrative Department	Scheme/ Project reviewed and Action to be taken	Action
1	Economic Development	Agriculture Department	<ul style="list-style-type: none"> ➤ Meeting discussed on the progress of PMFBY scheme for the year 2024-25 (Kharif & Rabi). The DAO informed that against the target of 16,900 achievement percentage is 57.46%. ➤ Meeting discussed the 	

			<p>progress of PMKISHAN Scheme. The DAO i/c informed that total active farmer as per portal 1,45, 060 nos. and inactive farmer 84,502 nos. 30,080 nos. of active farmers against total active farmers have been marked as inactive due to invalid aadhar and marking them in the portal is under process.</p> <ul style="list-style-type: none"> ➤ D.C. asked the DAO to take necessary steps for early disposal of Self Registered beneficiaries. 	
2	Social Sector	HEALTH & FAMILY WELFARE DEPARTMENT	<ul style="list-style-type: none"> ➤ Meeting discussed the progress of ABDM – ABHA -ID creation for the year 2024-25 as on 24-03-25 against the target of 1239070 and achievement percentage is 61%. ➤ Meeting discussed on ABDM-Health Facility Registration for the year 2024-25 and the Joint Director informed that against the target 427, achievement percentage is 117.10%. ➤ Meeting discussed on NHM Child Mortality for the year 2023-25 and the JD informed that against the target 696 achievement percentage is 34%. ➤ Meeting reviewed the NHM – Full Immunization Coverage 	

			<p>for the year 2024-25 upto Feb/2025 against the target 18883, achievement percentage is 87%.</p> <ul style="list-style-type: none"> ➤ Meeting reviewed the progress of Tea Garden Wage for the year 2024-25. The JD informed that against the target 2304 achievement percentage is 100%. 	
3	Social Sector	Women & Child Development Department	<ul style="list-style-type: none"> ➤ Meeting discussed on the progress of Anganwadi Centres opened for minimum 21 days, the District Officer informed that achievement percentage is 100%. ➤ The District Officer informed that construction of Model AWCs (Under NIDA) Phase-I & II achievement percentage is 83%. ➤ The District Officer informed that under SNP (THR & ECM given) for at least 21 days for the year 2024-25 achievement % is 59.31%. 	
4	Economic Development	Agriculture Engineering	<ul style="list-style-type: none"> ➤ The AEE reported that Installation of STW with SPV Pump Set at 85 % subsidy under RIDF-Phase-II installation of STW is going on and the progress is 88%. ➤ Installation of STW with 	

			<p>Diesel Pump Set at 75% subsidy under RIDF – Phase-II, progress is slow due to non-availability of pump set progress is 78%.</p> <ul style="list-style-type: none"> ➤ The A.E. informed that installation of SPV pump Set against existing STW at 85%nsubsidy under RIDF -XXIX installation of STW is going on and the progress is 81%. ➤ The AE also reported that construction of Knowledge Centre with Training Hall at AEE Office Campus Golaghat and SDOA's Office Complex Sarupathar, work is in progress and the achievement percentage is 77% and 69% respectively ➤ Meeting discussed on the progress of SMAM, 2024-25(DAJUGA) scheme. <p>DLCC held on 24-03-25.</p>	
5	Economic Development	FISHERIES DEPARTMENT	<ul style="list-style-type: none"> ➤ Meeting discussed on the progress of PMMSY scheme. ➤ The DFDO informed that construction of New Ponds for the year 2023-24 against the target of 16 nos. achievement percentage is 100%. ➤ The DFDO also informed that under fresh water fish hatcheries for the year 2023-24 against the 	.

			<p>target achievement percentage is 100%.</p> <ul style="list-style-type: none"> ➤ Meeting discussed the scheme – Livelihood Support for Fishers for the year 2023-24 under PMMSY against the target of 400 achievement percentage is 100%. ➤ DFDO also reported that New Seed Rearing Ponds for the year 2023-24 under PMMSY against the target of 10 nos. achievement percentage is 100%. 	
6	Infrastructure	DoHUA	<ul style="list-style-type: none"> ➤ Meeting discussed on the progress of PMAY-U-Houses construction. ➤ The Official from DoHUA reported that against the target 3159 Nos. achievement percentage is 95.88%. ➤ Meeting discussed on the progress of CIDE, AMRUT 2.0 UIDF and Infrastructure Development of ULBs. ➤ Meeting discussed on the progress of new projects under this sector, 	
7	Social Sector	EDUCATION	<ul style="list-style-type: none"> ➤ The I/S i/c informed that attendance percentage of students and teachers is 65.68% and 85.01%. ➤ The I/S, i/c also informed that coverage of children under Mid-Day-Meal (AM-POSHAN) for the year 2024-25 (Jan/Feb) achievement percentage is 71.01%. 	

			<ul style="list-style-type: none"> ➤ The I/S, i/c also informed that Drop Out Rate of Primary, Upper Primary and Secondary the achievement percentage is 4.21%, 8.87% and 21.39%. respectively. 	
8	Reforms and Governance	EXCISE DEPARTMENT	<ul style="list-style-type: none"> ➤ Meeting discussed the progress of collection of revenue for the current FY. year ➤ The Superintendent of Excise Department informed that against the target 72.21 Cr. achievement percentage is 68.73%. ➤ Meeting discussed on Naka Checking status, road safety measures and also consumption of liquor. 	
9	Economic Development	HANDLOOM & TEXTILES DEPARTMENT	<ul style="list-style-type: none"> ➤ Meeting discussed on the progress of various ongoing schemes implemented in this sector. ➤ The Asstt. Director reported that under SWANIRBHAR NAARI Scheme registration done 15,423nos. and weavers were re-verified. ➤ The AD also reported that under SWANIRBHAR NAARI Scheme "Procurement of Handloom Product" 3rd phase of procurement and sales process of Handloom Products process is going on and 561 nos. of Handloom 	

			<p>Products are available in stock as on 25/03/25.</p> <p>➤ The AD reported that under Small Cluster Development Programme under NHDP, distribution of looms and accessories is under progress.</p> <p>➤ Then AD reported that under Pradhan Montri Jeevan Jyoti Bima Yojana (PMJJBY – 500 nos) and PMMSBY (5000 no) scheme against the target of enrolment of weavers is under progress.</p>	
10	Economic Development	SERICULTURE DEPARTMENT	<p>➤ Meeting discussed on the production status of Eri Cut Cocoon, Muga Raw Silkworm, Muga Raw Silk and Mulberry Raw Silk.</p> <p>➤ The Asstt. Director reported that the progress of Eri, Muga and Mulberry production during the month of March/25 Eri Cut Cocoon, Muga Raw Silk was 11.69 MT and 0.0012 MT respectively.</p>	
11	Economic Development	AGRICULTURE ENGINEERING DEPARTMENT	<p>➤ Meeting discussed the progress of ongoing scheme implemented by Agriculture Engineering Sector. The AEE informed that applications are being collected for power tiller, power weeder, Paddy Thresher under SMAM for the year 2024-25.</p>	

			<ul style="list-style-type: none"> ➤ Meeting discussed the RIDF (Phase-II) scheme. The AEE reported that Installation of STW with SPV Pump Set at 85% subsidy is going on. ➤ The AEE reported that Installation of STW with Diesel Pump set at 75% subsidy, progress is slow due to non-availability of pump set. Matter intimated to the Director. ➤ The AEE reported that under RIDF-XXIX installation of SPV pump set against existing STW at 85% subsidy installation is going on. ➤ The AEE also informed that under RIDF, construction of Knowledge Centre with training hall at AEE Office campus, Golaghat and at SDOA's Office Campus is going on and the progress is 72% and 61% respectively. ➤ Meeting discussed on the progress of Submission on Agriculture Mechanization Scheme. 	
12	Infrastructure	SOIL CONSERVATION DEPARTMENT	<p>The DAO reported that construction of RCC Chanel / Waterways at Golokpur and Naharoni Dolonipathar Water Harvesting cum Water Distribution Project work is going on.</p> <p>The D.O. also reported that Pavojan Land Reclamation</p>	

			Project for the year 2024-25 under RIDGF-XXX tendering process is going on.	
13	Finance	TRANSPORT DEPARTMENT	<ul style="list-style-type: none"> ➤ Meeting discussed the progress of collection of revenue during the current Financial year. ➤ The Official from Transport Department reported that during the current financial year against the target of 69.52 cr. achievement percentage is 90.52%. ➤ The official from Transport Deptt. also informed that during the month of Feb/25 collection of revenue was Rs.7,80,63,165.19. 	
14	Economic Development	DISTRICT DISASTER MANAGEMENT	<ul style="list-style-type: none"> ➤ During discussion of this sector the D.C. instructed the Executive Engineer, PWD (Building) to expedite the repair works against the flood damage caused of schools and Anganwadi Centres for the year 2024. works 	
15	Infrastructure	APDCL	<ul style="list-style-type: none"> ➤ Meeting discussed the progress of AIB scheme (1st and 2nd Phase. The CEO reported that approximately 100% and 90% work has been completed. ➤ Meeting discussed the 	

			<p>progress of RDSS (Strengthening of HT Network) and HVDS (loss Reduction) progress is approximately 61% and 47% respectively.</p>	
16	Economic development	PANCHAYAT AND RURAL DEVELOPMENT DEPARTMENT	<ul style="list-style-type: none"> ➤ The CEO Golaghat Zila Parishad reported that aadhar seeding (ongoing houses) PMAY-G overall against the target of 23,705 achievement percentage is 98%. ➤ The CEO reported that Aadhar Seeding (Total Sanctioned Houses) PMAY-G Overall against the target of 84987 achievement % is 58%. ➤ The CEO reported that houses completed under PMAY-G over all achievement percentage is 72%. ➤ The CEO also reported that Financial Progress (Excavation works) Amrit Sarovar overall achievement percentage is 95.30%. ➤ The CEO reported that installation of Solar Lights at Amrit Sarovar (15th FC) overall against the target of 260 achievement 	

			<p>percentage is 48.</p> <ul style="list-style-type: none"> ➤ Meeting discussed on the progress of MGNREGA scheme. ➤ Meeting discussed on the progress of application entered into the MMUA Portal by CLF and CEO reported that achievement percentage is 100%. 	
17	Finance	EXCISE DEPARTMENT	<ul style="list-style-type: none"> ➤ The Supdt. of Excise informed that during the Financial Year collection of revenue against the target of 72.21 Cr. achievement% is 83.03%. ➤ The Supdt. also informed that during the month of Feb/25 collection of revenue was Rs.10,31,80,269/-. 	
18	Infrastructure	PUBLIC HEALTH DEPARTMENT	<ul style="list-style-type: none"> ➤ Meeting discussed on the progress of JJM scheme. The EE informed that Functional House Hold Tap Connection – Overall for Bokakhat & Golaghat against the target 78699 and 164141 achievement percentage is 94.89% and 90.02% respectively and tap water connection in AWCs overall 100% each. ➤ The EE, PHE informed that JJM Tap water connection in schools overall achievement percentage is 100%. 	

			<ul style="list-style-type: none"> ➤ The EE PHE informed that JJM Tap Water Connection to Tea Garden HHs overall achievement percentage is 97.46% and 84.02%. 	
19	Infrastructure	<p>PWD GOLAGHAT KHUMTAI TERRITORIAL ROAD DIVISION /SARUPATHAR TERRITORIAL ROAD DIVISION /BOKAKHAT DERGAON TERRITORIAL ROAD DIVISION</p>	<ul style="list-style-type: none"> ➤ Meeting discussed on the progress of Asom Mala scheme under NIDA /ASRIP/MMUPPNA/MMNP PNA/RIDF/SOPD-G and GWC works under taken by PWD (Territorial) Golaghat, Bokakhat and Sarupathar Division. ➤ D.C. asked the EE concerned to take steps to motorable of the roads connecting to Polling Stations. ➤ Meeting discussed and reviewed the progress of construction works of (1) Impv. Of & Upgradation of Road from Dergaon Chariali to Podumoni / Dhodar Ali (kamargaon to Kamarbondha)/Gohain Ali / Const, of ROB etc. scheme. ➤ D.C. asked the E.E. both Bokakhat, Sarupathar and Golaghat to expedite the on going construction works ➤ While discussing the PWD Sector, DC asked the EE, PWD (Roads), Bldgs. / PHE to work in coordination to ensure connectivities and water supply to Polling Stations for smooth conduct of ensuing Panchayat Election. ➤ Regarding progress of village road, D.C. asked the 	

			<p>E.E. both Golaghat, Bokakhat and Sarupathar Territorial Road Division to maintain quality of work and to complete the work on time.</p> <ul style="list-style-type: none">➤ Meeting also discussed on the progress of the various construction works implemented under Sarupathar and Bokakhat Territorial Road Division. DC stressed on completion of the construction works before completion of time period.➤ While discussing the PWD Sector, DC asked the PWD (Roads)/Building/ PHE Deptt. to work in coordination to ensure proper connectivity and water supply to Polling Stations for smooth conduct of ensuing Panchayat Election/2025.	
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20	Infrastructure	PW (B & NH) Deptt.	<ul style="list-style-type: none"> ➤ While discussing the sector the D.C. instructed the Executive Engineer, PWD (Building) to expedite the repair works under FDR scheme of schools and Anganwadi Centres for the year 2024. ➤ Meeting discussed the progress of ongoing schemes under PWD (B&NH) Golaghat District Territorial Bldg Division upto 31-03-25. ➤ Meeting discussed the progress of construction of Integrated Office Building of the District Commissioner, Golaghat and EE reported that the physical progress of work is 40%. ➤ The EE reported that the “Const. Of VVIP Guest House, Kaziranga” physical progress of work is 82%. ➤ The also reported that Construction works of New Medical College & Hospital at Golaghat work is in progress and the physical progress is 65%. ➤ The EE reported that construction of Loveleena Borgohain Multi Purpose Sports Complex (Mini Stadium) in Sarupathar LAC physical progress is 72% and construction of Mini Stadium at Naragaon under SOPD physical progress is 80%. Works 	
21	Infrastructure	Municipality/	<ul style="list-style-type: none"> ➤ Meeting discussed on 	

	e	Town Committee	<p>the progress of PMAY-U Houses construction – Overall (DoHUA).</p> <p>➤ The Official from Dohua informed that against the target of 3159 achievement percentage is 95.88%.</p>	
22	Economic Development	VETERINARY DEPARTMENT	<p>➤ Meeting discussed the progress of KCC. The DVO reported that against the target of 1000 application forwarded upto Feb/25 is 834 nos.</p> <p>➤ Meeting discussed the routine activities during the month of March/25.</p> <p>➤ While discussing the sector DC suggested the DVO to take steps for reducing Men Elephant by plantation of Napier Grass in Forest Area.</p>	
23	Economic Development	Industries Department	<p>➤ Meeting discussed the progress of PMEGP scheme. The GM reported that progress on target is 85.%.</p> <p>➤ Meeting discussed the progress of PMFME scheme. The GM reported that progress on target is 45.89%.</p> <p>➤ Meeting discussed the progress of UDYAM Registration. The GM reported that total No. of MSME registered under UDYAM till 25-03-2025 is 24729 nos.</p>	
24	Infrastructure	BOKAKHAT KHUMTAI GOLAGHAT SARUPATHAR IRRIGATION DIVISION	<p>➤ The EE reported that “Solar Powered T.W. Scheme” under SOPD-G for the year 2024-25 at Bokakhat LAC physical progress is 63% and</p>	

			<p>work is in progress.</p> <ul style="list-style-type: none"> ➤ The EE reported that “Medium Deep Tube Well Scheme” at Bokakhat LAC under RIDF XXVIII (NABARD) for the year 2022-23 work has already been completed. ➤ The EE reported that “Installation of Solar Shallow Tube Well Scheme” under Khumtai LAC under SOPD-G for the year 2024-25 work is in progress and physical progress is 63%. ➤ Meeting discussed the progress of PMKSY-HKKP scheme for the year 2024-25. ➤ Meeting discussed the progress of works of under different schemes/projects under Golaghat Sarupathar Irrigation Division. 	
25	Social Sector	SPORTS DEPARTMENT	<ul style="list-style-type: none"> ➤ Meeting discussed on the up-to-date progress of Play field Development work under Assam Youth Development Mission Society (AYDMS) of MMS-CMSGUY). ➤ Meeting discussed on the present activities of this sector. ➤ The D.C. asked the C.D.C.s both Sarupathar, Dergaon & Bokakhat to monitor the schemes implemented under Sports 	

			Department in their respective jurisdiction.	
26	Infrastructure	WATER RESOURCE DEPARTMENT	<ul style="list-style-type: none"> ➤ Meeting discussed on the present status of works under Golaghat Water Resource Division. ➤ Meeting discussed on the progress of SOPD-G, SOPD-FDR, NABARD'XXIX, XXVII and SDRF Schemes implemented under Water Resource Division. ➤ Meeting reviewed the physical progress of works under different schemes /programmes/ projects across department of current year. ➤ While discussing the sector, D.C. instructed the E.E., WRD to provide night patrolling to protect embankments during flood season to avert any breach problem. ➤ D.C. instructed the EE to complete the ongoing works on time. 	
27		FPD & CA DEPARTMENT,	<ul style="list-style-type: none"> ➤ The DDS i/c informed that food grain distribution against allotment target of 4519.07 MT achievement percentage is 98.82%. ➤ The DDS i/c also informed that NFSA beneficiaries covered against the target 785542 	

			<p>achievement percentage is 100%.</p> <p>➤ Meeting discussed the progress of FPS Transportation, Paddy Procurement & Mustard Procurement also. The DSDC i/c informed that against the target of 100 MT achievement percentage is 98.16%.</p>	
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Summing up the discussion, D.C instructed the HODs not to compromise with quality of construction works. D.C. also instructed the HODs to expedite their field works so that the target of respective department could be achieved within the respective time frame.

The meeting ended with vote of thanks from the Chair.

District Commissioner
Golaghat.

e-File Memo No:65826 /DFA/395973

Dated: 07/ 04 /2025

Copy to: -

- 1) The Commissioner & Secretary to the Govt. of Assam, Transformation and Development Department, Dispur-6 for kind information.
- 2) The Secretary to the Govt. of Assam, Transformation and Development Department, Dispur-6 for kind information.
- 3) The Director (DCP), Transformation and Development Department, Assam, Dispur-6 for kind information.
- 4) The Director, Monitoring and Evaluation, Transformation and Development Department, Dispur-6 for kind information.
- 5) The District Development Commissioner, Golaghat for information.
- 6) The Co. District Commissioner, Bokakhat / Dhansiri Sarupathar/ Dergaon for information and necessary action.
- 7) All Circle Officers / BDOs for information and necessary action.
- 8) All concerned members for information and necessary action.

e-Signed
District Commissioner
Golaghat.

