



GOVT. OF ASSAM

Azadi Ka  
Amrit Mahotsav

OFFICE OF THE DEPUTY COMMISSIONER:: GOLAGHAT  
(DISTRICT DISASTER MANAGEMENT AUTHORITY)

Email- [dc-golaghat@nic.in](mailto:dc-golaghat@nic.in)

Ph. 03774-280222

No.DM/98/2023-DDM-GLT/1-4

Dated Golaghat the 23<sup>rd</sup> March/2023

**QUOTATION NOTICE**

Sealed quotations affixing Court Fee Stamps amounting to Rs. 8.25/- (Rupees eight and twenty five paisa) only, is invited from the local intending reputed registered firms/supplier/wholesalers/millers etc. for supply of GR material/food items/cattle feed/tarpaulin/polythene sheets etc. for distribution among affected people and livestock of Golaghat Sadar Sub-Division as Gratuitous Relief during flood and other natural disaster for the year 2023-24.

The quotations will be received by the O/o the undersigned in tender Box during Office hours up to **3.00 PM** on **17/04/2023** and will be opened on the same day at **4.00 PM** by the Addl. Deputy Commissioner & CEO, DDMA, Golaghat. The intending traders or their representative may remain present at the time of opening of the said quotation.

Submit the quotation as the format given below:

Sl. No.	Category	Items	Specification	Quantity	Rate
1	Food item	Rice (Grade-A)	Superfine	Per Quintal	
2		Masur dal (big)	Good quality	Per Quintal	
3		Masur dal (medium)	Good quality	Per Quintal	
4		Masur dal (small)	Good quality	Per Quintal	
5		Arahar dal	Good quality	Per Quintal	
6		Mong Dal	Good quality	Per Quintal	
7		Salt	Iodized	Per Ltr.	
8		Mustard Oil	Good quality	Per Quintal	
9		Chira	Good quality	Per Quintal	
10		Puffed rice	Good quality	Per Kg	
11		Molasses (Gur)	Good quality	Per Quintal	
12		Sugar	Good quality	Per Quintal	
13		Suji	Good quality	Per Kg	
14		Bread	Good quality	Per Pkt.	
15	Baby food	Biscuit good day (250 gm/25 gm)		Per Pkt.	
16		Biscuit marie gold (250 gm/25 gm)		Per Pkt.	
17		Horlicks			
18		Amul Taza		Per Pkt.	
19	Lactozen/cerelac		Per Pkt.		
20	Cattle feed	Wheat Bran		Per Pkt.	
21		Rice Bran	Good quality	Per Quintal	
22	Other essential items	Toilet Soap (Small)	Good quality	Per Quintal	
23		Bath soap	Good quality	Per piece	
24		Dettol liquid antiseptic (200 MI)	Good quality	Per piece	
25		Hand wash (500 ml)		Per piece	
26		Hand wash (250/100 ml)		Per piece	

Sl. No.	Category	Items	Specification	Quantity	Rate
27	Other essential items	Sanitizer (250/100 ml)		Per piece	
28		Sanitary Pad (7/8 pieces)		Per Pkt	
29		Mask (Surgical)	Good quality	Per piece	
30		Mask (3 layer)	Good quality	Per piece	
31		Mask (N 95)	Good quality	Per piece	
32		Mug 1 (ltr)	Good quality	Per piece	
33		Plastic bucket (15 Ltrs)	Good quality	Per pieces	
34		Dustbin (big)	Good quality	Per piece	
35		Dustbin (medium)	Good quality	Per piece	
36		Phenyl white (500 ml/250ml)	Good quality	Per litres	
37		Phenyl Black (500 ml/250ml)	Good quality	Per litres	
38		Malathion		Per Bottle	
39		Baby Diapers (Huggis/Pampers)	(Small/Medium/big)	Per Pkt	
40		Disposable Glass (paper)	Good quality	Per 100 pieces	
41		Disposable Plate	Good quality	Per 100 pieces	
42		Mosquito Coil	Good quality	Per pieces	
43		Mosquito net (Single/medium/Double)	Good quality	Per piece	
44		Candle	Good quality	Per Pkt. of 6 pieces	
45		Match box	Good quality	Per pkt. containing 10 nos.	
46		Tarpaulin (12X15)	Good quality	Per piece	
47		Tarpaulin (18X24)	Good quality	Per piece	
48		Tarpaulin (24x30)	Good quality	Per piece	
49		Polythene sheet	Good quality	Per meter	
50		Packaged Drinking water	Good quality	Per 20 Ltr gallon	
51		Packaged Drinking water	Good quality	Per 5 Ltr gallon	
52		Packaged Drinking water	Good quality	1 Ltr	
53		Detergent powder	Good quality	Per pkt.	
54		Bleaching powder	Good quality	1 Kg Pkt	
55		Bleaching powder	Good quality	½ Kg Pkt	
56		Torch light with batteries	Good quality	Per piece	
57		Charge light with battery charger	Good quality	Per piece	
58		Inverter with installation (220 Ah, UPS 1050 Watt)		Per piece	
59		Garbage bag	(XL size)	Per kg.	
60		Gum boot		Per pair	
61		Umbrella		Per piece	
62		Mega phone (rechargeable)	Max-20 Watt	Per piece	
63		Mega phone (pencil cell/car battery)	Max-20 Watt	Per piece	
64		Water pump (2 HP) including suction pipe (88 mm dia) with foot valve 10 to 25 Mtr length and flexible delivery pipe (80 mm dia) including all necessary fitting		Per set	

Sl. No.	Category	Items	Specification	Quantity	Rate
65	Other essential items	Fire wood		Per Quintal	
66		LPG Cylinder (hire basis)		Per cylinder	
67		LED bulb (9/5/18/30 Watt)	Good quality	Per piece	
68		Chain Saw (wood cutter)	Good quality	Per piece	
69		Hiring charge of excavator		Per hour	
70		Hiring charge of crane		Per hour	
71		Hiring charge of generator		Per hour	
72		Mattress (Cotton 7x4)		Per piece	
73		Bed (steel) 2.5 X 6 feet		Per piece	
74		Bed sheet double size		Per piece	
75		Blanket (single size)	Good quality	Per piece	
76		Blanket (double size)	Good quality	Per piece	
77		Sweater size wise	Good quality	Per piece	
78		Cotton saree	Standard size & good quality	Per piece	
79		Gamocha/towel	Size (70cm X 135 cm) & good quality	Per piece	
80		Vest (Ganji)	Standard size & good quality	Per piece	
81		Shawl	good quality	Per piece	
82		Tooth brush		Per piece	
83		Tooth paste		(50 gm) per piece	
84		Bamboo (Bhaluka)	Standard size	Per piece	
85		Bamboo (Jati)	Standard size	Per piece	
86		Utensil Set: One set containing of 2 nos. steel rice plates, 2 nos. steel bowls, 2 nos. steel glasses, 2 nos. cooking spoons, 1 No. Aluminium Degchi, 1 No. Aluminium Kadai and 1 Aluminium lid (Dhakna)	Standard size	Per set	
87		Geo bag (Type A) 400 GSM		Per Pkt	
88		Geo bag (Type B) 300 GSM		Per Pkt	
89		RCC Porcupine		Per piece	
90		Chlorine tablet			
91		Paper (A4 size)	Good quality	Per Pkt	
92		Paper (FS)	Good quality	Per Pkt	
93		Cartridge (12 A)	Original	Per Piece	
94		Cartridge (18 A)	Original	Per Piece	
95		Cartridge (137 A)	Original	Per Piece	
96		Xerox Tonner	Original	Per Piece	

#### **TERMS & CONDITION:**

1. The firm should be Govt. registered having Trade License.
2. The rates should be inclusive of all taxes such as GST etc. (mentioned specifically).
3. No grounds will be considered upon receiving of order from the office of the undersigned by firms/suppliers/wholesaler/millers like workers strike/shortage of material in the market etc. and any other grounds for failure of supply materials.

4. The quotationer must submit self-attested one copy of photograph, Photostat copy of GST Registration Certificate, latest IT return, PAN Card, Trade license/Bank Passbook etc.
5. The quotationer preferably should have own Go-down facility.
6. The GR items supplied should be of good quality.
7. The Committee is not bound to accept the lowest rates in a quotation and reserves the right to accept or reject any quotation without any reason thereof and the Purchase Committee will fix the rates of GR items and decision of the committee is final. **Wherein the Purchase Committee accepts the lowest rate and is of the opinion that the rate is below market price and not feasible, the bidder may be asked to deposit a Security deposit/Performance Bank Guarantee of Rs.5,00,000 lakhs and submit an affidavit to that end.**
8. **Any bidder failing to supply items at the quoted rate shall be blacklisted.**
9. The rates of GR Materials will be reviewed by the Purchase Committee keeping in pace with the fluctuation of price of Essential Commodities in the source of procurement, if need be.
10. Payment of bills will be as per Govt. norms and procedures and on receipt of required fund from the Revenue & DM (G) Department, Assam. The Deputy Commissioner, Golaghat will not be responsible for any delay in payment for the reason beyond his control and authority.
11. The terms and conditions should be strictly followed by the tenderer.
12. The experience firms under Golaghat district will be given preference considering flood/disaster urgency.
13. The Deputy Commissioner has the right to accept or reject any or all quotations without assigning any reason thereof.

  
Deputy Commissioner,  
Golaghat

Memo No.DM/98/2023-DDM-GLT/1-4 - A,  
Copy to:-

Dated Golaghat the 23<sup>rd</sup> March/2023

1. The Principal Secretary to the Govt. of Assam, Revenue & DM (G) Department, Dispur, Guwahati-6.
2. The Commissioner & Secretary to the Govt. of Assam, FCS & CA, Department, Dispur, Guwahati-6.
3. The Addl. Deputy Commissioner (DDMA)/FCS & CA, Golaghat for information and necessary action.
4. The ADC & I/C Sub-Divisional Officer (C), Bokakhat/Dhansiri for information.
5. The DIO, NIC, Golaghat for upload the same in district website.
6. The Circle Officer, Golaghat/Khumtai/Dergaon/Morongi. He/she is asked to mobilize vendors near vulnerable areas to participate in tendering process.
7. The DI & PRO, Golaghat for wide publicity and publishing in a local daily newspaper.
8. The Deputy Director, FCS & CA, Golaghat. He is requested to submit price list of last month of items for comparison of rates.
9. M/S \_\_\_\_\_ Golaghat/Dergaon/Furkating/Khumtai/Morongi.
10. Notice Board, DC's Office, Golaghat.

  
Deputy Commissioner,  
Golaghat