



GOVERNMENT OF ASSAM
OFFICE OF THE DISTRICT MAGISTRATE :: GOLAGHAT
(MAGISTRACY BRANCH)

Email- dc-golaghat@nic.in

Ph. 03774-280222

eCF No. MJ/1258/2023-MAG-GLT/

ORDER

In partial modification of the previous order vide letter No. eCF No.MJ/1258/2023 MAG- GLT I/295020/2024, dated 21.12.2024 issued by the undersigned and in connection with the smooth functioning of official work and in the interest of public service, the following Magistrates are hereby detailed for conducting inquests under Section 194 of the BNSS, 2023 in liaison with the concerned Officer-in-Charge (O/C) and In-Charges (I/C) of the respective police stations and outposts under Golaghat Sadar, as shown below against their names:

Sl. No.	Name	Mobile No.	P.S/O.P
1.	Shri Satish Prasad, ALRS, Executive Magistrate & Circle Officer, Morangi Revenue Circle.	+91 94316 09964	Numaligarh PS.
2.	Smti. Ruby kumari Ray, ACS, Executive Magistrate, & Election Officer, Golaghat.	+9184866 36550	Kamarbandha OP.
3.	Smti. Supriya Bawlari, ACS, Executive Magistrate, Golaghat.	+91 84862 28948	Bokajan/ Furkating, GRP
4.	Smti. Neha Phukon, ACS, Executive Magistrate, Golaghat.	+9186381 22394	Furkating OP. & Ghiladhari PS
5.	Shri Abhilash Das, ACS, Executive Magistrate, Golaghat.	+9186382 13524	Jamuguri PS.
6.	Smti Mousumi Barman, ACS, Executive Magistrate, Golaghat	+9170020 32375	Dhekial OP.
7.	Shri Ratul Roy, ACS, Border Magistrate, Sector -D Merapani	+9183696 92764	Merapani PS
8.	Sri Seuj Dohutia, ACS, Executive Magistrate, Golaghat	+917002479199	Bogijan PS
9.	Smti. Bilibia Choudhury, ALRS, Executive Magistrate & Circle Officer, Golaghat Revenue Circle.	+91 86381 49033	Golaghat PS.
10.	Smti. Popi Phukon, ALRS, Executive Magistrate & Circle Officer, Khumtai Revenue Circle.	+91 97065 13119	Khumtai OP.

Additionally, the following Magistrates shall conduct the inquest at **SKK Civil Hospital Outpost** on the days as assigned below:

Sl No	Days	Name
1.	Monday	Smti. Ruby K umari Ray, ACS
2.	Tuesday	Smti. Supriya Bawlari, ACS
3.	Wednesday	Smti. Neha Phukon, ACS
4.	Thursday	Shri Abhilash Das, ACS
5.	Friday	Smti. Mousumi Barman, ACS
6.	Saturday	Shri Ratul Roy, ACS
7.	Sunday	Shri Seuj Dohutia, ACS

In light of the aforementioned circumstances, if any of the Magistrates mentioned above are on leave or unavailable due to other assigned duty, the inquest of the deceased body will be conducted as indicated below:

Sl.No	During Leave	Alloted To
1.	Shri Satish Prasad, ALRS	Smti. Supriya Bawlari, ACS
2.	Smti. Popi Phukon, ALRS	Smti. Bilivia Choudhury, ALRS
3.	Smti. Ruby kumari Ray, ACS	Sri Seuj Dohutia, ACS
4.	Smti. Supriya Bawlari, ACS	Shri Ratul Roy, ACS
5.	Smti. Neha Phukon, ACS	Smti Mousumi Barman, ACS
6.	Shri Abhilash Das, ACS	Shri Ratul Roy, ACS
7.	Smti Mousumi Barman, ACS	Smti. Neha Phukon, ACS
8.	Shri Ratul Roy, ACS	Shri Abhilash Das, ACS
9.	Sri Seuj Dohutia, ACS	Shri Abhilash Das, ACS
10.	Smti. Bilivia Choudhury, ALRS	Sri Seuj Dohutia, ACS

The concerned Magistrates will follow the updated proforma under Section 196 BNSS, 2023(Copy enclosed) for inquest, as per the letter vide NO.ECF-247208/18, dated 05.12.24.

The OC and IC of the respective Police station and Police Outpost shall directly submit written petition to the concerned Magistrate requesting to conduct inquest of the deceased, with an intimation to the undersigned.

Moreover, during the inquest, a Magistrate must be assisted by a police officer of the rank not below that of a Sub Inspector.

To dispose off the unclaimed dead bodies, the petitioner has to furnish the following:

1. Letter through SSP, Golaghat;
2. W.T.MGS to all O/Cs and I/Cs of Assam;
3. Inquest report;
4. Color Photo of the dead body;
5. Newspaper cutting.

This order will come into force with immediate effect and will remain in force until further orders.

Digitally signed by
Pubali Gohain
District Magistrate
Golaghat
Date: 07-05-2026
17:57:20

Copy to:

1. The District Development Commissioner, Golaghat for kind information and necessary action.
2. The Senior Superintendent of Police, Golaghat for kind information and necessary action.
3. The Addl. District Magistrate (All), Golaghat.
4. The Magistrates (All), Golaghat.
5. The Superintendent of S.K.K. Civil Hospital, Golaghat.
6. The Officer-In-Charge, Golaghat, Bogijan, Numaligarh, Merapani, Ghiladhari, Jamuguri, Police Station.
7. The In-Charge, S.K.K. Civil Hospital, Khumtai, Kamarbandha, Dhekial, Furkating, Out Post.
8. The In-Charge, Furkating/Bokajan, GRPs.
9. The PS to the Addl. Chief Secretary to the Govt. of Assam, Home & Political Department, Dispur.

Digitally Signed by,
Smti. Pubali Gohain, ACS
District Magistrate,
Golaghat.

INQUEST REPORT
(Under section 196 BNSS, 2023)

1. State: P.S.:
P.S. GDE: U.D. Case No.: Date:-.....-20.....
2. Act/Section:
3. Date, time and place when and where the Magistrate received intimation U/S 194(1) BNSS, about the death:
Date:-.....-20..... Time::..... AM/PM Place:
4. The substance of information obtained by him (Executive Magistrate) and from whom?
.....
5. The place where the dead body was found? (Location):
.....
6. (a) Inquest commenced at (Time)::..... AM/PM (Date):-.....-20.....
(b) Closed (Time)::..... AM/PM (Date):-.....-20.....
7. (a) Place and Time where dead: Place:
Body found / traced: Date:-.....-20..... Time::..... AM/PM
(b) Was the body cold/swarm when found:
8. Person who showed / traced the dead body: Name
Age
Address
P.S.
District, Assam
9. Person who identified the dead body: Name
Age
Address
P.S.
District, Assam
10. Dead body : Sex (Male / Female)
Age
Approximate age: Age
P.S.
Approximate date & time of death
Date:.....-.....-20..., Time:.....:.. AM/PM
11. NAME & ADDRESS OF DEAD BODY (IF KNOWN):
Name:
S/O, D/O, W/O, C/O:
R/O:
P.S.:, District:

12. Position of dead body:

13. Relatives, if any present at the time of ingest: (their names, address and relationship with the deceased):

Sl No.	Name	Father's / Husband name of the identifier	Relation with the deceased	Address

14. Description of dead body: Built Height
Complexion
Identification Mark
Deformities
Teeth
Eyes Dress
Bum Mark
Luces derma
Mole Sear
Tattoo
Other feature

15. Description of injures found on dead body (if any):

- (a) Head
- (b) Face
- (c) In case of hanging cases, the ligulate mark to be noted whether circular (Homicidal) of oblique (Suicidal)
- (d) Chest
- (e) Abdomen
- (f) Limbs:
 - i. Right hand
 - ii. Left hand
 - iii. Right leg
 - iv. Left leg
 - v. Private parts
 - vi. Back
 - vii. Other information like wound's bruises and marks of injuries / Bleeding (if any) ..
 - viii. Whether the limbs / body is stiff or lose
 - ix. Any other injuries with description

16. Viewing the surroundings in their totality with the dead body lying there, following items to be noted among other things:

- a) Marks of violence or struggle, if any observed:
- b) Articles such as rope, weapon, ammunition, instruments, shell, used cartridge, chemicals etc. if any found:

Note: In case of gunshot wound, to preserve the cloth having gunshot wounds. In suspected suicidal gunshot wound, the hands are to be covered by dry paper bag to prevent contamination. No other stains or preservatives to be used before sending for autopsy.

- c) Suicide note, if any:
- d) Foreign materials such as weeds, straws etc. found in the hair of clenched the hands of the deceased or attached to part of the body:
- e) Are there circumstances available on the scene, to show that the deceased killed himself:
- f) Do you notice anything in the surroundings to suspect foul play:

17. Number and names of the witness examined by the Magistrate and substance and weight of their evidence:

Note: (1) The witness referred above should be the person who appears to be acquainted with the facts and circumstances of the over the cause of death:

ii. The statement of the witness should be recorded separately:

Sl No.	Name of the witness	Address	Substance and weight of Evidence
1.			
2.			
3.			
4.			

18. (a) Whether request made to Medical Officer to preserve finger prints of the dead body (if unknown)?

Yes/No:

(b) Photograph / Video of the dead body both from near and long distance should be taken.

I/O to proceed to the P.O. with all necessary tools:

(c) Whether clearly visible photographs of the ligature marks taken from all four sides or not:

Yes/No:

(d) Whether the body has been sent for postmortem:

Yes/No:

(e) Which hospital has the body been sent to?

Name

(f) Dead body is sent for post-mortem through:

whom (name & designation)

C/No Posting Mobile No.

(g) Vesicant (in case of dead due to suspected poisoning, the M.O. to be requested to preserved the Viscera)

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19. Opinion of the Magistrate as the cause of death as could be ascertained by him, based on his inspection of the scene, close examination of dead body and evidence adduced the witness:

20. Whenever there are wounds, fractures, bruised and other marks of injury, as may be found on the body, the Magistrate should state in what manner or by what weapon or instrument. If any, such injuries / marks appear to have caused:

21. More information / Suspicion (if any):
.....
.....

22. Name and address of witness Signature of witness

I. (1)

.....
.....

II. (2)

.....
.....

III. (3)

.....
.....

Date:

Place:

Enclosures Nos. sheet.

Signature of Executive Magistrate / Investigating Officer,

Name:

Rank / Designation:

Posting:

Mobile No.: