

	➤ Minutes of the DDC Meeting
Date & Time	➤ 18-08-2026 at 10-00 AM
Venue	➤ The Conference Hall of the DC's Office, Golaghat

The meeting was chaired by the District Commissioner Shri Biswajit Phukan, ACS in presence of C.D.C of Dergaon, ADCs, Dy. CEO, Golaghat Zila Parishad, BDOs and HODs of Development Departments of Golghat District.

The list of participants is given as Annexure-I.

At the very out set the Chair welcomed the members present in the meeting and said that this is his 1st DDC meeting as DC, Golaghat and he urged the HoDs for all round cooperation in implementing flagship schemes and other development activities of the district. The Chair stressed on timely implementation of Govt. scheme and to maintain Team Spirit. DC also asked the HoDs to bring any departmental issues immediately to his notice without any hesitation so that the matter can be solved immediately and the development will not be hampered.

After that the meeting discussed sector wise progress elaborately and emphasized on the following Economic Development aspects.

Sl. No	Sector	Administrative Department	Scheme/ Project reviewed and Action to be taken	Action
1	Economic Development	AGRICULTURE DEPARTMENT	➤ Meeting discussed on the progress of PM-KSY 20215-26. The DAO reported that progress of beneficiary share collection and new application registration is going on. ➤ Meeting discussed the status of seed received under RKVY / NFSM, 2026-27. The DAO reported that distribution has already been completed and mission for Aatmanirbhartha in pulses (Kharif) distribution has also been completed. The DAO also reported that under NMEO -OS (2026-27) distribution of seeds is going on. ➤ Meeting discussed the progress of HMNEH (2026-27).The DAO reported that seed distribution is going on. ➤ Meeting discussed the progress of activities under	

			CSS ATMA. The DAO reported that against the target 300 nos. achievement is 176 nos. ➤ Meeting discussed the progress of Farmers' Registration. The DAO reported that against the target 1,50,000 nos. total registration completed 54,832 nos. and total ID created 52,259 nos. ➤ Meeting discussed the Revenue Circle wise affected villages, affected farm family, affected areas and affected crops during recent flood.	
2	Economic Development	AGRICULTURE ENGINEERING	➤ Meeting discussed the progress of RIDF-XXIX scheme. The AEE reported that installation of SPV pump set against existing STW at 85% subsidy (148 nos) has been completed and installation of STW with SPV at 85% subsidy under RIDF - XXX (120 Nos) work is going on. ➤ Meeting discussed the progress of scheme namely Sub Mission on agriculture Machinery with((SMAM-2025-26)" scheme . The AEE reported that under this scheme VLFMB, Rotavator, Tractor, Power Tiller achievement percentage is 100% each.	
3	Social Sector	HEALTH & FAMILY WELFARE DEPARTMENT	During discussion of this sector the DC stressed on cleanliness of the hospitals of the district and instructed the Joint Director, Health to take steps in this regard.	

			While discussing of this sector the DC instructed the APODCL authority to take immediate steps for installation / restoration of Transformer at the T.B. Hospital, Golaghat.	
4	Social Sector	WOMEN & CHILD DEVELOPMENT DEPARTMENT	➤ The Chair reviewed the status of Model AWC and also status of Model PMMVY scheme under Golaghat District. ➤ The Chair reviewed the Blockwise daily monitoring status of AWC for the month of July/2026. ➤ The Chair reviewed the projectwise growth monitoring of projects for the month of July/2026 as per Poshan tracker. ➤ Meeting discussed the progress of SNP for PSE beneficiaries.	
5	Reforms and Governance	EXCISE DEPARTMENT	➤ During discussion of this sector, DC instructed the Supdt.of Excise to conduct regular raid against the illegal liquor. ➤ The Supdt. informed that during the Month iof April to July/2026 achievement percentage of collection of revenue is 26.85% against the target of 95.10 Cr.	
6	Economic Development	FISHERIES DEPARTMENT	➤ While discussing of this sector the DFDO informed that under PMMSY Livelihood support for fishers for the year – 2024-25 achievement percentage is 89%. He also informed that target not yet received foe the year 2025-26.	

			➤ The DFDO informed that under ADB AWIFT 5 nos. of Wetland proposal have been submitted to the govt. for under taken the bill for development under this project. ➤ Meeting discussed the progress of RIDF-XXVIII scheme. The DFDO informed that the scheme namely "Renovation and Upgradation of Bokakhat Fish Seed Farm progress of work is 65% and expected date of completion is 31st Oct/2026.	
7	Infrastructure	DoHUA	➤ Meeting discussed the progress of ongoing project implemented under DoHUA. The official from Dohua informed about the progress of CIDF, AMRUT 2.0, UIDF and Infra. Development of ULBs. ➤ Meeting reviewed the new proposal under DoHUA.	
8	Social Sector	EDUCATION	➤ Meeting discussed on the RUSA, SSA, Mid-Day Meal etc. ➤ The Chair reviewed the construction works of school buildings such as Golaghat Town Hindi High School, Nogra High School etc. ➤ While discussing of this sector the DC asked the Inspector of schools to extend cooperation towards smooth conduct of Census /2026.	
9	Social Sector	FPD & CA DEPARTMENT,	The Chair reviewed the status of issuance of ration card under NFSA to new	

			eligible beneficiaries of the district. The DDS i/c informed that online distribution of Masur Dal and Sugar is going on and percentage of online distribution of Masur Dal is 65.02% and sugar is 64.86%. Meeting also discussed the Progress of procurement of paddy KMS-2025-26 (1st Crop) and 2nd Crop.	
10	Economic Development	HANDLOOM & TEXTILES DEPARTMENT	➤ Meeting discussed the progress of various ongoing schemes implemented by the office of the Asstt. Director, H&T, Golaghat. ➤ The A.D., H&T reported that under SWANIRBHAR NAARI scheme, Registration of Pottery Artisans under the scheme “Kumar Shasaktikaran Yojana” submission of selected list of beneficiaries to Director H&T, Assam which is selected by the DLBSC, Golaghat. ➤ The A.D. also informed that distribution of 52 R.S. Fly Shuttle Frame Looms with 6 posts made of Steel (3mm) with base plate and accessories against the scheme of “Self Employment to Passed Out Trainees of HTC and HTI” under the Director of H&T, Assam distribution has already been completed. ➤ The AD reported that undewre Sales of Handloom Products sale process is going on and 600 pcs. Of handloom products are	t

			available in stock as on 31/07/2026. ➤ The AD also reported that 4th phase of procurement of Gamusa under SNN scheme from 08-06-2026 to 12-06-26, 28 nos. of weavers and 02 nos. of entrepreneurs participated in the programme. ➤ The AD informed that construction of integrated Handloom Park at Borjuri, Kaziranga is going on.	
11	Economic Development	SERICULTURE DEPARTMENT	➤ Meeting reviewed the physical progress of works under different schemes/programmes /projects across departments of current year. ➤ Meeting discussed the progress of ongoing scheme implemented under Sericulture Department, Golaghat. ➤ Meeting discussed the progress of production of Eri, Muga and Malbari raw silk. The AD reported that during the month of July/26 production of Eri Cut Cocoon is 7.732 MT.	
12	Infrastructure	SOIL CONSERVATION DEPARTMENT	➤ Meeting reviewed the progress of scheme under RIDF-XXX. The DO Soil reported that the scheme namely "Pavajan Land Reclamation Project, Sarupathar for the year 2024-25 the project has been disrupted due to land dispute. ➤ Meeting reviewed the progress of RIDF-XXXI scheme for the year	

			2025-26. The DO reported that development of Kolaboria Natural Water Bodies in Chinakon Village, Kuruabahi work has been stopped due to heavy rainfall. ➤ Meeting discussed the progress of scheme namely “ Enhanced Soil and Moisture Retention and Mitigation strategies via strategies via structural measures for drought like situation in Dhansiri Sub-Division for the year 2024-25 under DRR-SOPD(G) at Sarupathar work has been completed. ➤ Meeting also reviewed the progress of proposed schemes under SDMF 2024-25.	
13	Finance	TRANSPORT DEPARTMENT	➤ Meeting discussed the progress and status of collection of revenue. The DC asked the DTO to conduct special drive against without helmet, overspeed, overload and illegal plying of vehicles.	
14	Infrastructure	APDCL	➤ Meeting discussed the progress of AIIB (1st Phase) and 2nd phase scheme, RDSS, HVDS and RDSS – Addl. HH Scheme under APDCL Golaghat Circle. ➤ The C.E.O. APDCL reported that under AIIB (1st Phase) installation of all 6(six) nos. of Sub-Stations 100% works are completed. ➤ The CEO reported that under AIIB (2nd Phase) installation of all 4(Four)	

			nos. of Sub-Stations 94% works are completed. ➤ The CEO reported that under AIIB (Saving Fund) 1 no. of 33/11 KV Distribution Sub-Station at Kakodonga and under AIIB (R&M Fund) renovation and modernization of existing 33/11 KV Sub-Station at Uriamghat, Civil works at both the Sub-Statopons are in progress. ➤ The CEO reported that under RDSS out of 135 Km of HT Line and installation of 178 nos. of Transformer 87% works have been completed. ➤ The CEO also reported that under RDSS Addl. HH schemes 501 households are being electrified, 10% partially electrified villages are being started. ➤ The CEO reported that under PM Surya Ghar : Muft Bijli Yojana till date total 4021 installation done under Golaghat EC and total subsidy disbursed `3332 nos.	
15	Social Sector	SPORTS DEPARTMENTS	➤ Meeting reviewed the Blockwise progress of works under Assam Youth Development Mission Society (AYDMS) of MMS-CMSGUY. ➤ Meeting also reviewed the regular activities of this sector also. ➤ Meeting also discussed the achievement /performance of this sector.	

16	Social Sector	Labour Department	➤ Meeting discussed the status of Inspections and Cases disposed under various Labour Laws such as Industrial Disputes Act 1947, Child and Adolescent Labour Act 1986, Building and other construction workers' Welfare Act 1996, Employment Compensation Act, 19213 and Payment of Wages Act 1936. ➤ The DC asked to create awareness under BOCD programme in anticipation with local GPs and ULBs.	
17	Social Sector	SKILL EMPLOYMENT and Entrepreneurship Department	➤ Meeting discussed the present activities of this sector. ➤ While discussing the progress of sector the official from Skill Development, Golaghat gave a briefing in the meeting about their training target.	
18	Economic development	PANCHAYAT AND RURAL DEVELOPMENT DEPARTMENT	➤ Meeting reviewed the different activities taken under P&RD Golaghat. ➤ The Chair Stressed on progress of	

			Aadhar Seeding and also asked the Dy. CEO to organize regular Google Meet with the concerned authorities. ➤ The Chair also asked the Dy. CEO to take appropriate steps to get better achievement. ➤ Meeting discussed the progress of employment generation in tea garden areas under MGNREGA. ➤ Meeting discussed the progress of E-KYC status of MGNREGA. ➤ The DC stressed on assets creation under MGNREGA and to ensure man-days.	
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19	Infrastructure	PUBLIC HEALTH DEPARTMENT	➤ Meeting discussed the FHTC Status under PHE Golaghat and Bokakhat Division. ➤ The Chair reviewed the various development activities/schemes /programmes implemented under PHE Divisions of Golaghat District. ➤ The Chair asked the PHE Officials to make all the nonfunctional and partially functional JJM schemes functional so that public may get safe drinking water on regular basis. ➤ Meeting also discussed low voltage issues and land issues relating to PHE schemes. ➤ Meeting also discussed the progress of SBM (Gramin scheme).	
20	Infrastructure	PWD GOLAGHAT KHUMTAI TERRITORIAL ROAD DIVISION /SARUPATHAR TERRITORIAL ROAD	➤ The Chair reviewed the status of ongoing works and instructed the Ex. Engineers to complete the works on time.	

		DIVISION /BOKAKHAT DERGAON TERRITORIAL ROAD DIVISION/ NATIONAL HIGH WAY	➤ The Chair also reviewed the pending LA issues and instructed the concerned to solve the issues immediately so that progress of work are without time and cost overrun.	
21	Infrastructure	PW (B & NH) Deptt.	The Chair reviewed the various development activities PWD (Territorial) Building Division Golaghat. The EE reported that the construction works of Golaghat Medical College will be completed by October/2026. Meeting discussed the progress of works of Science College in Sarupathar LAC. The Chair directed the EE to complete the works without further delay. The EE also presented the status of Jaganath Skill Centres in the district. The Chair reviewed the construction works of school buildings such As Golaghat Town Hindi High School, Nogora High School etc.	

22	Infrastructure	IRRIGATION	➤ Meeting discussed the progress of the various development schemes under Irrigation Division. On a query from DC, the EE Irrigation Bokakhat-Khumtai-Dergaon Division informed that total functional scheme 42 nos. and functional scheme 13 nos. and on going scheme 2 nos. under this division. ➤ The EE reported that under SOPD-G for the year 2025-26, installation of 7 nos. of MDTW scheme at Bokakhat till date physical progress is 57%. The EE also informed that installation of Solar Powered MDTW scheme at Morangi Dev. Block Area (5 points) under SOPD-G for the year 2025-26 physical progress is 68%.	
23	Infrastructure	WATER RESOURCE DEPARTMENT	➤ The Chair reviewed the progress of various ongoing schemes under the department and issues pertaining to any scheme. ➤ The Chair directed the EE to submit new proposals to the govt. under RIDF, SDMF / NDMF for all the 5 LACs of Golaghat District. ➤ Meeting reviewed the present status of work under Golaghat Water Resource Department. ➤ The Chair also urged EE to focus on protection measures work which are already completed in order to increase durability.	

24	Economic Development	VETERINARY	Meeting reviewed the departmental routine activities during the month of JULY/2026. The DVO reported that during the recent flood 23 nos. of awareness camp /health camp have been completed. The Chair reviewed the progress of on going scheme under this sector.	
25		MUNICIPAL BOARD	➤ The Chair reviewed the various development activities of MBs /TCs of Golaghat District. He instructed the E.O.s of MBs to take strict vigil on smooth preparation of Electoral Role as the MBs election will be announced at any time. ➤ DC expressed his concerned about achievement /low progress of Digital Life Certificate and asked the Eos to take prompt action.	
26	Economic Development	INDUSTRIES DEPARTMENT	➤ Meeting discussed the status of interview under Chief Minister's Atmanirbhar Asom Abhijan (CMAAA) 2.0. ➤ Meeting discussed the progress of Pradhan Montri Formalization of Micro Food Processing Enterprises (PMFME) scheme. The Official from DI & CC stated that against the target 150 nos of loan application have been forwarded to bank and 20 nos. have been sanctioned by different bank. ➤ The Official from DI&CC reported that target for	

			the year 2026-27 for the scheme PMEGP yet to receive. However, total 286 nos. of application received as on 31/03/2026 and forwarded to bank 214 nos. and sanctioned received 55 nos. ➤ The Official from DI&CC reported that under UDYAM Registration total 42441 nos. of MSME registered till 17/08/2026.	
27	Governance, Reforms etc.	Town and Country Planning	➤ Meeting discussed the status of Pradhan Mantri Awas Yojana Housing for all (Urban), Golaghat District. ➤ Meeting discussed the Municipal Board / Development Authority wise progress of PMAY(U) under Golaghat District and also PMAY (U) financial status.	
28	Economic Development	Forest (Territorial/SF)	➤ Meeting discussed the various development activities both (Territorial and Social Forestry) Sector. ➤ The Chair reviewed the Men-Elephant conflict and also action taken by Forest Department to prevent the conflict. ➤ Meeting also discussed about the plantations and Nurseries implemented under Social Forestry and Territorial Sector, Golaghat. ➤ Meeting discussed the progress of works under plantation and nurseries under Golaghat Division.	

29		ASRLM	Meeting reviewed the block wise community fund details under ASRLM, Golaghat. The Official from ASRLM reported that till date (since inception) total 11046 nos. of SHGs Community Investment Fund (CIF) received Rs. 39,58,00,000/-. He also reported that SHG credit Linkage Achievement till date (since inception) total 12830 nos. of SHGs , Rs. 471.32 and for the year 2026-27 SHG Credit Linkage Achievement till date against the total target 7060 is 41%.	

In conclusion, the DC thanked the members present in the meeting for their cooperation for making the DDC a success and requesting all officials to follow the suggestion given in the meeting in letter spirit for gearing up the district a performer district.

The meeting ended with vote of thanks to all from the District Commissioner, Golaghat.

District Commissioner
Golaghat.

e-File Memo No: /DFA/ 612831

Dated: / /2026

Copy to: -

- 1) The Commissioner & Secretary to the Govt. of Assam, Transformation and Development Department, Dispur-6 for kind information.
- 2) The Secretary to the Govt. of Assam, Transformation and Development Department, Dispur-6 for kind information.
- 3) The Director (DCP), Transformation and Development Department, Assam, Dispur-6 for kind information.
- 4) The Director, Monitoring and Evaluation, Transformation and Development Department, Dispur-6 for kind information.
- 5) The District Development Commissioner, Golaghat for information.
- 6) The Co. District Commissioner, Bokakhat / Dhansiri Sarupathar/ Dergaon for information and necessary action.
- 7) All Circle Officers / BDOs for information and necessary action.
- 8) All concerned for information and necessary action.

e-Signed
District Commissioner
Golaghat.