



GOVERNMENT OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER :::: GOLAGHAT
(DISASTER MANAGEMENT BRANCH)

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No . DM-26/6/2025-DDM-GLT/236

NOTIFICATION

In pursuance of the **National Disaster Management Guidelines for School Safety Policy 2016** of NDMA, GOI, directions of ASDMA vide Letter No. ASDMA/101/2017/Pt/25 Dtd. 30th June, 2018, and with reference to the Minutes of the 1st Meeting of State School Safety Advisory Committee held on 5th June, 2018, and to ensure effective implementation of School Safety activities in the district, the District Commissioner & Chairperson, DDMA, Golaghat is pleased to constitute **Block School Safety and Advisory Committees (BSSAC)** in **all Educational Blocks** of Golaghat District with immediate effect.

A. Composition of BSSAC for each Educational Block:

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| 1. Block Elementary Education Officer / BPEO – | Chairperson |
| 2. Block Development Officer of concerned Dev. Block – | Member |
| 3. Block Level Junior Engineer of concerned Education Block- | Member |
| 4. MPW / Field Staff of Health Department- | Concerned CHO/CHOs of BPHC/MPHC |
| 5. Field Staff of Social Welfare Department – | Concerned CDPO/CDPOs |
| 6. PRI Members – | Concerned Zila Parishad's Members |
| 7. One President/Secy. of NGOs working in Education Sector (if any): | Member (to be nominated by concerned BEEO) |
| 8. Sr. SO/SO & IC, SDRF of concerned F & ESS – | Member |
| 9. Field Staff of UN Agencies (if any) – | Member |
| 10. Principal/Headmaster of 1(one) selected Schools – | Member (to be nominated by concerned BEEO) |
| 11. Field Officer (DM) of concerned Revenue Circle- | Special Member/Member Secretary |

B. Role and Responsibility of BSSAC as per School Safety Policy:

- Implementation & Monitoring:** Coordinate and monitor implementation of School Safety activities in all schools under the Block as per the provisions of School Safety Policy.
- School DM Plan:** Ensure preparation and updation of School Disaster Management Plans by all schools. All resolutions and proceedings of BSSAC shall be sent to DLACSS for approval.
- Final Approval:** Final approval of School Disaster Management Plans of all schools shall be accorded by DLACSS - District Level Advisory Committee for School Safety, Golaghat as per policy guidelines.
- Capacity Building:** Organize training, drills and mock exercises on disaster preparedness for students, teachers and staff.
- Vulnerability Assessment:** Conduct structural and non-structural safety audit of school infrastructure and submit report to DLACSS.
- Safety Infrastructure:** Ensure availability of basic safety equipment like First Aid Box, Fire Extinguisher, Evacuation Map, and Safe Drinking Water in schools.
- IEC & Community Engagement:** Facilitate IEC activities on disaster risk reduction in schools and communities.
- Funding Proposals:** Address issues related to proposals pertaining to school safety.
- Reporting:** Submit monthly progress report and meeting proceedings to DDMA, Golaghat and CEO, DDMA/DLACSS

C. Important Directives:

- BSSACs shall meet once every quarter and proceedings shall be submitted to DLACSS.
- The first meeting of all BSSACs must be convened on or before **20.07.2026** and ATR submitted to DDMA/ DLACSS.
- The BEEO/BPEO as Chairman of the committed will monitor all activities accordingly in coordination with all concerned stakeholders.

All concerned are directed to comply with the above directions strictly.
 This order comes into force with immediate effect.